



Iowa Girls' High School Athletic Union

5000 Westown Parkway * Suite 150 * West Des Moines, Iowa 50266

Phone: (515) 288-9741

www.ighsau.org

Regional Volleyball Host Checklist

Thank you for hosting a regional volleyball match. Below is a checklist of things you should know for the upcoming event:

1. **Regional Volleyball Manual** is found on the IGHS AU website under *Volleyball Tournament Central*. It outlines details you need to know for hosting the Regional final volleyball match. **Please review it.**
2. Notify schools assigned to your site of the **start time** and **gym location** for your match.
3. **Regional Team Roster Form:** Remind schools assigned to your site they must submit the Regional Team Roster Form (in Bound) to you prior to your regional match. Click IGHS AU logo on left tab or on top of your schools' main volleyball page.
4. **Host School Neutrality:** The host school should provide an atmosphere of neutrality. The host team shall not have special intros/music or preferential treatment because it is their home gym. Both teams shall be introduced in the same fashion. This includes the delivery of your public address announcer.
5. **Live Streaming:** Media outlets and interested schools or individuals may apply to the IGHS AU regarding video broadcasting access at select postseason lead-up events while following procedures required for access. Live streaming policies, fees and application are located on the IGHS AU website (ighsau.org) or you can contact Jason Eslinger at jasoneslinger@ighsau.org or 515-401-1836 for additional information.
6. **Tickets:** Host schools must use the Bound ticket platform for sales for all IGHS AU Regional matches. Bound will set up the matches and ticket links for all matches. Any questions or issues, please use the green chat icon on the Bound page on the bottom right of the screen. Tickets are \$8.00 for all spectators (Kindergarten – Adult)
7. **Officials:** IGHS AU assigns the R1, R2 officials for all regional matches. **IGHS AU also assigns line judges for regional semi-finals and final matches.** Host schools are responsible for providing line judges for all matches leading up to the regional semi-final. You can find your match officials in your Dragonfly account. For assistance finding your officials, please contact Elise Boulton at elise@ighsau.org or 515-401-1843.
8. **Game Ball:** The Spalding TF-VB5 is the official tournament volleyball and must be used. It is recommended you have multiple TF-VB5 volleyballs available for a multiple ball rotation.
9. **Pre-Game Timing:** Please be aware of the slight change to pregame allowances for warm-up time this year. Teams are permitted to begin mutual court time (ball-handling) with 25:00 left on the warm-up clock

Real Time	Scoreboard Time	Action
6:00 PM	55:00	Teams may warm-up on the court without balls
6:25 PM	30:00	Coin Flip
6:30 PM	25:00	13:00 Ball Handling
6:43 PM	12:00	6:00 Net Time - visiting team
6:49 PM	6:00	6:00 Net Time - home team
6:55 PM	0:00	Player Introductions
6:58 PM	0:00	National Anthem
7:00 PM	0:00	Match Begins

10. **Score Reporting:** Immediately following the regional match, enter your scores directly into Bound as you have done all season. Bound will automatically update the regional brackets.